

CA4: Module Specification

Along with the Course Specification, Module Specifications form the definitive description of any qualification awarded by the University. The Academic Quality and Standards Office (AQSO) is responsible for maintaining up to date records of all definitive documents (course and module specifications). **Any** amendments made to the Module Specification must be submitted to the AQSO via the formal Amendments process outlined in Section 4 of the Academic Quality and Standards Handbook 2019 – Amending Courses.

Indicative sections of the Module Specification should be generic in order to limit the number of amendments to minor details of the module content, e.g. 'students will learn to use current software' rather than specifying particular software that may change in the future.

*Guidance is provided in blue italics – **please delete this guidance before submission.***

Definitive Module Title:	Dry Bulk Operations				
Definitive Module Code:	<i>If this is a new module, leave this space blank.</i>	Definitive Level:	<i>Level 7</i>	Definitive Credits:	<i>20</i>
Courses on which the module is taught	<i>MSc Shipping</i>				

School/College:	UWL, The Claude Littner Business School/BCA College
Subject Area:	Shipping and Maritime

Document version:	<i>If this module is being amended, please indicate that here by giving a new version number and writing (amendment, date) afterwards.</i>
Date document completed:	<i>28th December 2020</i>

1. Date of first delivery (specifying Semester and Academic Year)
<i>Spring Semester, 2020-2021</i>

2. Details of module writer	
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School/College	BCA College
Subject Area	Shipping and Maritime
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Phone	+30-6976628686
Location	Piraeus

3. Indicative Module Aims and Content
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Module Aims:

The module aims to:

- Enhance and develop an understanding of both theoretical and practical issues of Dry Bulk Shipping tools of daily workflow, to the benefit of all parties involved in ships commercial Operation, and the achievement of Principals goals.
- Provide specialised insight in maritime operations and its process, with evidence of facts and issues encountered during daily operational process, including evaluation and explanatory notes related on the same.
- Develop students' knowledge, understanding and evaluation of the precautionary measures need to be taken to most operational issues that may arise.

Module Content: The module introduces the responsibilities and role of the operation department, including pre-fixing and post fixing process including explanatory measures, actual documents as of the ship's commencement of charter (both T/C and V/C) throughout the currency of her fixture including but not limited to: Chartering Dept support prior fixing, Holds preparation, chartering abbreviations commonly used, recap of fixture, NOR submission in connection to Laycan and Laytime, plus Voyage instruction upon fixing. Additionally, indicating a way of communication between Charterers and Owners along with c/p practical issues, monitoring vessels performance, bunkering procurement, support need to be provided to Legal Dept and LOI's (Letters of Indemnity) and explanatory notes to Bills of Lading. Moreover, it describes vessel's Pre-arrival requirements along with loading and discharging monitoring process, for various cargoes, including but not limited and to steel products and the Pand I involvement. Finally presents the AGM effect and a complete UWS report as same is affecting vessels performance.

This is a Final Project/Dissertation module (*delete as applicable*)

No (*delete as applicable*)

4. Definitive Learning Outcomes

At the end of the module the learner will be expected to be able to:

1. Assess the major daily workflow of the commercial operations department in Dry Bulk sector;
2. Effectively communicate with multiple parties concerned with the daily activities of a vessel;
3. Effectively involve in multiple tasks and collect, categorise and finally prioritise critical situations;
4. Critically evaluate the importance of vessel compliance with contract including performance, loading, discharging, bunkering and documentation issues and the prompt attention to other contractual requirements between Owners and Charterers.

5. Definitive Assessment

Summative Assessment Grid

NB. Information given here about type and weighting of assignments will be stored in Unit-e and must therefore reflect how the marks are to be displayed in Unit-e.

Type of assignment	Module learning outcome	Word count or equivalent	Weighting	Pass mark	Threshold	Indicative due date (week no.)
Written Assignment	L.O.1, LO.2, LO.3, L.O.4	5000 words	100%	50%	N/A	Week 4 Cwk1 Week 10 Cwk2

Assignment type

Written Examination: a seen or unseen examination
Oral Examination: a face-to-face discussion with a panel of examiners
Written Assignment: eg report, essay, short essay, review, analysis, case study, creative and/or professional brief, dissertation, thesis, literature review, research method essay, research proposal, multiple choice questionnaire (MCQ), mathematical/statistical problem, online task, web-based exercise, translation
Oral Assignment: individual or group presentation, discussion, defence, pitch, performance, teaching
Portfolio: a series of short written, creative, linguistic or mathematical tasks collected as part of one assignment
Artefact: visual, audio, software, composition, design, culinary, artistic
Practical: experiment, clinical, educational or hospitality practice-based assignment

6. Definitive Percentage of Assessment types	
Examination	
Coursework	100%
Practical	

7. Definitive Pass requirements for the module
. Overall Pass Mark 50%

8. Indicative Assessment Details
Formative: Case studies, role play activities, tests.
Summative: 2 Individual reports

9. Module Guided Learning hours	
Definitive Total Module Guided Learning Hours	200
Consisting of: <i>fill in as appropriate, eg, if there is no placement, leave that box blank</i>	
Indicative Teaching Contact Hours	36
Indicative Guided Independent Study	12
Indicative Independent Study Hours	152
Indicative Placement Hours	-

10. Pre-requisite module(s)
<i>This is only relevant where a PSRB requires pre-requisites. In general, UWL policy is not to include pre-requisite requirements for any module.</i>

11. Learning resources	
University provision Library resources and Academic Support	BCA has a fully- equipped library, with over 3,000 titles in the programmes offered. The library collections consist of books and journals covering fields such as:

	<p>Business, Management-Marketing, Economics, English Language, Hotel Management, Public Relations, Accounting, Finance, Logistics, Human Resources, Shipping and Maritime, Communication and Psychology. The collection consists of Greek language and foreign language books.</p> <p>The BCA library's catalogue is available online on BCA's ilearn on the following web address https://librarybca.openabekt.gr/</p> <p>The library in order to facilitate users' access to material located in other libraries provides assistance through the searching process. Users can make requests for learning material (usually journal articles) with the help of librarians by filling a form available on the National Documentation Centre of Greece's website.</p> <p>BCA's Library is open from 09.00 to 21.00 during the weekdays and from 10.00 to 16.00 on certain Saturdays. The library also provides access to self-service print/copy/scan facilities.</p> <p>BCA has also created "The Student Academic Support Services Department" to offer additional support to its students. The specialized staff of this department, respecting each student's learning needs and style, help them develop tools and strategies to make their learning process and later their working life more efficient, organized and successful. Students are advised to book an appointment at: library@bca.edu.gr for a face-to face meeting or contact the staff of this department via email.</p>
<p>Student learning resources (Reading Lists)</p>	<p>Recommended Texts and Sources:</p> <p>Basic texts and sources:</p> <ul style="list-style-type: none"> • Isbester, Capt J., (2010) <i>Bulk carrier practice: a practical guide</i>. 2nd edn. The Nautical Institute. • Mills, S., (2014) <i>Bills of lading: a guide to good practice</i>. 3rd edn. Witherby. • Wilson, J., (2010) <i>Carriage of goods by sea</i>. 7th edn. Harlow: Pearson Longman. • Institute of Chartered Shipbrokers (2017) <i>Ship operations and management</i>. Witherby Seamanship. <ul style="list-style-type: none"> - https://www.bimco.org - http://www.imo.org/en/About/Conventions/ListOfConventions/Pages/International-Convention-for-the-Prevention-of-Pollution-from-Ships-(MARPOL).aspx - https://www.lr.org/en/marpol-international-convention-for-the-prevention-of-pollution/ - https://www.intercargo.org/ - https://www.who.int/ihr/ports_airports/ssc/en/ - https://www.igpandi.org - https://maritimesa.org - http://www.gard.no/web/frontpage - https://www.westpandi.com/ - https://www.ukpandi.com/ - https://www.nepia.com/ - http://www.bulkcarrierguide.com/ - http://maritimesa.org/ - https://www.intertek.com/marine/8217/ - https://www.amsa.gov.au/ - https://www.mpa.gov.sg/web/portal/home - http://www.worldportsource.com/ - http://www.infomarine24.com/compe/portag1.shtml

<p>12. External Assessor or Examiner approval</p>	
<p>Name of External Assessor/ Examiner (please print):</p>	<p><i>Modules are signed off by External Assessors as part of the formal approval or re-approval of courses. If the module is being amended in between approvals, it can be signed off by the External Examiner</i></p>
<p>Signature of External</p>	

Assessor/Examiner:	
Date:	

13. Head of School/College approval	
Name of Head of School/College (please print):	
Signature of Head of School/College:	
Date:	